RAPID RESPONSE APPLICATION FORM

|  |  |
| --- | --- |
| Project title |  |
| Lead industry partner |  |
| Lead academic partner |  |
| Other partners |  |
| Proposed start date |  |
| Project duration |  |
| Total project cost  |  |
| SAIC grant requested |  |

### For SAIC use only:

|  |  |
| --- | --- |
| SAIC reference number |  |
| Approved start date |  |
| Contracted end date |  |
| Signature of completion |  |
| Date of completion  |  |

**ELIGIBILITY**

To be eligible for the funding, projects must:

* Have at least **one industry partner, with a registered office in Scotland**
* Involve at least **one Scottish Higher Education Institution**
* Have a maximum grant request of £50,000
* Be **completed within 12 months** of funding agreement
* Fall within one of SAIC’s priority innovation areas (PIAs)

## PRIORITY INNOVATION AREAS

### Which of the priority innovation areas does your project address?

|  |  |  |
| --- | --- | --- |
|  |  | **Mark with an X** |
| **PIA 1** | Finfish health and welfare |  |
| **PIA 2** | Unlocking additional capacity |  |
| **PIA 3** | Shellfish and other non-finfish species |  |

# Key contacts

## Lead industry partner

|  |  |
| --- | --- |
| Applicant name |  |
| Organisation  |  |
| Contact address |  |
| Email |  |
| Telephone/mobile |  |

## Lead academic partner

|  |  |
| --- | --- |
| Applicant name |  |
| Institute/organisation  |  |
| Contact address |  |
| Email |  |
| Telephone/mobile |  |

## Other partners

### Add as necessary

|  |  |
| --- | --- |
| Key contact  |  |
| Organisation  |  |
| Contact address |  |
| Email |  |
| Telephone/mobile |  |

# Project summary

In 300 words or less, please provide an overview of your project, including:

* project objectives
* description of the innovation
* relevance to SAIC’s PIAs and the needs of the wider aquaculture sector

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| Project overview **in <300 words**:  |

PLEASE NOTE: if your funding application is successful, **this summary will be made available in the public domain**, therefore it should not contain reference to any confidential information.

# Innovation and commercial need

In 500 words or less, please outline the innovative nature of – and commercial need for – the proposed project, including:

* What is innovative about this project technically and commercially?
* What is the potential of this project versus the technology or services that already exist? (Please include details of other comparable technologies and alternative strategies, and why your approach will be better.)
* Evidence of industry demand.
* Value to industry, scientists and wider stakeholders.
* Knowledge of similar research previously undertaken or currently underway.

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| Innovation and commercial need in <**500 words**:  |

# Project description, workplan and milestones

In 1000 words or less, please outline:

* The Technology Readiness Level of the project (TRL).
* The work package plan, including technology, methodology, deliverables, milestones and resources for each work package.
* Provide a GANTT chart that clearly shows the duration and sequence of the work packages and key activities, and any inter-dependencies between them.
* Provide a budget summary in the table below.

|  |
| --- |
| Project methodology in **<1000 words**:  |

Table 1.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Milestone** | **Complete** | **Resources/management requirements** | **Costs** | **Success criteria** |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |
|  |  |  |  |  |
|   |   |   |   |   |

# Expected outputs and impacts

Should your project be awarded funding, it will be assessed as part of SAIC’s Key Performance Indicators (KPIs), as outlined in the table below.

Please provide considered estimates for the indicators that are relevant to your innovation project, based on a timeframe of five years from completion of the project. All figures provided should be based on how successful project outcomes contribute to the indicator.

It is expected that information for this section is prepared by the lead industry partner and should combine forecasts from all industry partners. Information should be completed by an authorised officer of the lead company.

On completion of the project, these indicators will be revisited and revised. SAIC and its core funding partners reserve the right to request this information – as well as evidence to assess the achievement of these indicators – up to five years post project completion.

*Please provide a concise description (<100 words) including your assumptions in the middle column and the number in the right column. Not all boxes will apply to all projects.*

|  |  |  |
| --- | --- | --- |
| **Anticipated project outputs** | **Number of new or improved products developed with/for a business in Scotland** |  |
| **Number of new or improved processes with/for a business in Scotland** |  |
| **Number of new or improved services developed with/for a business in Scotland** |  |
| **Number of new or improved business models with/for business in Scotland** |  |
| **Number of new or improved deliveries of a public service in Scotland** |  |
| **Anticipated financial impact** | **Existing turnover safeguarded by business in Scotland?****(i.e. innovation improves efficiency)** | £ |
| **New turnover generated by business in Scotland from new products, processes, services and business models developed by this proposal (five years)?****(i.e. innovation creates novel business)** | £ |
| **Anticipated employment impact** | **Estimated number of existing jobs safeguarded as a result of this project (i.e. employees who are directly engaged with this activity, not entire company headcount)** |  |
| **Number of new jobs generated by business in Scotland (five years)** |  |
| **How many of the above jobs are based in rural locations in Scotland (defined as the** [**Highlands and Islands region**](http://www.hie.co.uk/regional-information/area-information/default.html)**)?** |  |
| **Anticipated knowledge exchange** | **What opportunities exist for knowledge exchange within the lifetime of the project?** |  |
| **How will the outcomes be shared?** |  |
| **How will any intellectual property be shared?** |  |
| **Anticipated studentships** | **How many MSc studentships could be included in this project?** |  |
| **How many PhD studentships could be included in this project?** |  |

In 300 words or less, please explain how the project outcomes could have a wider impact on the sector/industry.

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| Outputs and impacts **in <300 words**:  |

# Partnership, ethics and risk management

## Partnership

In around 500 words, please outline:

* The role and contribution of each partner within the collaboration;
* Whether the partners have the skills and experience to deliver;
* How the project will be managed.

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| Partnership **in circa 500 words**:  |

## Ethics

*Are there any ethical considerations (listing standard codes of practice/license/laws) that need to be outlined? (Please note: you may be asked to submit a self-assessment describing how you intend to address these issues. Any documents required under national law, including Home Office licensing, should be documented here.)*

|  |  |
| --- | --- |
|  | **Mark with an X** |
| Yes |  |
| No |  |
| If yes, please provide details |
|  |
|  |

## Risks

Please outline the risks to the project, including:

* Technical and commercial risks
* Risks to project success

|  |  |  |
| --- | --- | --- |
| Description of risk | Low/medium/high | Mitigation measures  |
|  |  |  |

**Completed application forms, including the Excel spreadsheet detailing project budget, should be emailed to your SAIC Project Manager or** **projects@scottishaquaculture.com**