

**CONFERENCE TRAVEL GRANT APPLICATION**

## Section 1: **Introduction**

**If you are a postgraduate student at a Scottish university, and your study is supported by an aquaculture company in Scotland, you could be eligible for a SAIC conference grant.**

Postgraduate students presenting an abstract at an aquaculture conference can apply for a grant.

* For conferences within Europe, grants of up to £500 are available.
* For conferences outside Europe, you can apply for a grant of up to £800

Grant money can be used to cover the conference registration fee, with the remainder helping towards travel and subsistence costs.

Terms & Conditions

1. All applicants needs to be studying at Scottish HEIs.
2. All applicants need to be actively involved in the conference by presenting an abstract or poster
3. During the event, you must promote your attendance on social media, tagging SAIC: @sustain\_aqua (Twitter) | @sustainableaqua (Instagram) | Sustainable Aquaculture Innovation Centre (LinkedIn and Facebook)
4. Within 1 month of attendance:
   1. You are required to write a 500 word review of your experience detailing what you learned and how you will apply that to your future studies / employment. Information from this may be used for publicity of SAIC, through the website or social media
   2. Provide SAIC with at least 2 photographs taken at the conference which can be used on SAIC website / social media
   3. Publicise your attendance and consequent learning on at least one website, print publication relevant to aquaculture, or one social media channel.
5. Applications will be reviewed in a timely manner and applicants informed of the outcome. Applications are not guaranteed to be funded as there are a limited number of places.
6. Students will be reimbursed following the event, on production of receipts and delivery of the above criteria.

**How to apply**  
You can apply at any time, up to one month before the start date of the conference.

Simply complete the following fields and return your completed form to SAIC’s Head of Skills and Talent: [mary@sustainableaquaculture.com](mailto:mary@sustainableaquaculture.com).

## Section 2: **Key contacts**

**About you**

|  |  |
| --- | --- |
| Name |  |
| Email |  |
| Telephone/mobile |  |
| University |  |
| Supervisor name |  |
| Academic year |  |
| Programme of study |  |

**Company supporting your research if postgraduate**

|  |  |
| --- | --- |
| Company name |  |
| Company address |  |
| Contact name |  |
| Contact email |  |
| Company website |  |

**Conference details**

|  |  |
| --- | --- |
| Conference name |  |
| Conference location |  |
| Date, month and year |  |
| Website link |  |
| Student registration fee | £ |
| Approx. Travel Costs | £ |
| Total Amount Claiming  Postgrad max £500  Europe; £800 worldwide) | **£** |

**Please mark with an X**

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| Is this the first time you have attended this event? |  |  |

## Section 2: **Abstract**

|  |
| --- |
| Please paste a copy of your proposed conference abstract or poster here: |

## Section 3: **Supporting information**

**3.1 Premise of your study**

In 300 words or less, please outline:

* The premise of your study
* How it will contribute to the Scottish aquaculture industry
* What you hope to gain from attending this conference.

|  |
| --- |
| Premise of study **in circa 300 words**: |

**3.2 Promoting the benefits**

We want to make as many students aware of the SAIC conference grants scheme as possible. In 100 words or less, please list the ways in which you will help promote the benefits of a SAIC grant and key learnings from the conference. For example, via Twitter, Facebook, LinkedIn, Instagram, blog or University newsletter.

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| Promoting the benefits **in circa 100 words**: |

## Section 4: **Learning outcomes**

**Please sign below to confirm that you will:**

1. Provide a copy of your conference registration and payment receipt, as well as receipt(s) for travel
2. Write a circa 500-word review of your attendance at the conference, including your key learning goals and outcomes
3. Supply a minimum of two photographs taken at the conference (one must include yourself), for promotional use by SAIC
4. Promote your learning – and the SAIC grant – on at least one social media channel.

Name:

Date:

Signature:

**How to return your completed form**Please return your completed form to [mary@sustainableaquaculture.com](mailto:mary@sustainableaquaculture.com).

**We will be in touch as soon as possible to let you know if your conference grant application has been successful.**